



# CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS POLICY MANUAL

**Division of Academic Affairs**

**Approved By:** Academic Senate

April 19, 2016

**Policy Number:** SP 15-08

**Effective Date:** Fall 2016

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## **Policy on Double Counting**

### **PREPARED BY:**

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### **PURPOSE:**

Supersedes the current policy on double counting (SP 01-34).

### **BACKGROUND:**

This policy updates the original policy, clarifies that items that count in multiple places count in all of those places. Note that SP 02-03 addresses the overlap allowed between a student's major and the required units of upper-division interdisciplinary general education (UDIGE) courses.

### **POLICY:**

#### **Accountability:**

Academic Affairs.

#### **Applicability:**

All CSU Channel Islands undergraduate students.

#### **Policy Text:**

A course contained in the requirements for two or more majors, minors, emphases, concentrations, options, or certificates as they are written in the catalog counts for each set of courses which contains the course; however, the units for the course are counted only once toward the total units for graduation.

A course that meets a general education requirement and a requirement for a major, minor, emphasis, concentration, option, or certificate counts for both the major, minor, emphasis, concentration, option, or certificate requirement and the general education requirement.

Majors, minors, emphases, concentrations, options, or certificates may not be written to preclude double counting.

**EXHIBIT(S):** None.