

CURRICULUM APPROVAL PROCESS FOR PROGRAMS TO BE OFFERED IN FALL 2002

The following procedure will be implemented for the approval of new academic programs to be offered in the Fall 2002 semester. Proposals for the development of new academic programs are initiated by one or more faculty members in consultation with other departments that will be impacted by the new academic program. A flowchart is provided in Figure 1 that outlines the process by which proposals are evaluated. The proposal is first reviewed by the Curriculum Committee which has the option of requesting a revision of the academic program by the faculty members who submitted it. After a thorough review of the proposal, the Curriculum Committee submits a recommendation on whether the academic program should or should not be approved to the Academic Senate. The Academic Senate can approve the new program without revision, request revisions by the faculty members who submitted it, reject the proposal, or send the proposal back to the Curriculum Committee with specific recommendations for review of the proposal. Once approved by the Academic Senate, the Senate sends the proposal simultaneously to the Catalog Committee and to the Administration. Approval of a new academic program by the Administration is the final stage of review of a new academic program on the campus. The approved program is then submitted to the Chancellor's Office where it will be considered by the Board of Trustees. The final level of approval, when necessary, is by the California Postsecondary Education Commission (CPEC).

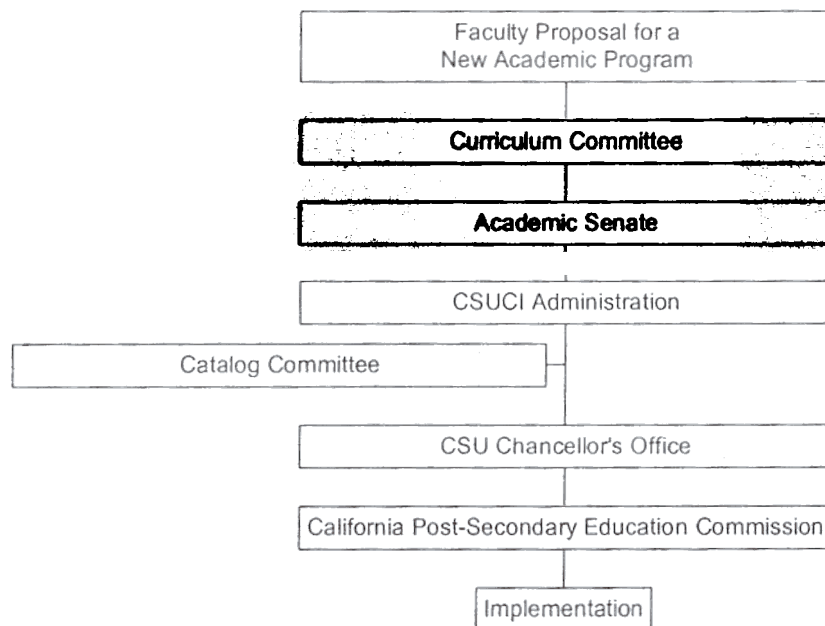


Figure 1: New Academic Program Approval Process