



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS POLICY MANUAL

Student Affairs

Approved By: Erika D. Beck
President

Policy Number: SA.19.003

Effective Date: 8/30/19

Page 1 of 4

Policy on Student Immunizations

PURPOSE:

To outline the student immunization requirements and verification process at CSU Channel Islands (CSUCI) in accordance with [Executive Order 803](#).

BACKGROUND:

[Executive Order 803](#) establishes immunization, screening requirements, and recommendations for the CSU system in alignment with the [California Department of Public Health](#) (CDPH).

POLICY:

Accountability:

The Division of Student Affairs (DSA) is responsible for working with campus partners to 1) facilitate the communication with students regarding immunization requirements, 2) manage the immunization verification process, which includes placing immunization holds on students accounts in case of non-compliance and, 3) support the pandemic response plan in case of an outbreak.

The DSA partners with Academic Affairs (specifically Enrollment Management) and Business & Financial Affairs (specifically Information Technology Services) to ensure regular and consistent communication with incoming students about immunization requirements and technical support respectively.

Applicability:

This policy applies to undergraduate and graduate students, students matriculated in self-support degree programs and K-12 students participating in concurrent enrollment courses entering CSUCI in or after fall 2019.

This policy does not apply to Non-Credit and Community Education programs within Extended University. An updated list of these programs is available on the [Non-Credit and Community Education website](#).



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Page 2 of 4

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Definition(s):

Incoming Students: All first-time matriculated undergraduate, transfer, and graduate students studying on campus for one academic semester or longer, any returning undergraduate, transfer, and graduate students after one or more semesters of leave, students matriculated in self-support degree programs, and K-12 students participating in concurrent enrollment courses.

Immunization Hold: A negative service indicator placed on a student's account if the immunization requirements have not been fulfilled within the designated timeframe. This hold prevents a student from registering for classes until the requirements are fulfilled. The area of [Campus Life](#) is responsible for administering immunization holds.

Policy Text:

Immunization and Screening Requirements

In accordance with [Executive Order 803](#), the CSUCI Immunization Policy requires incoming students to obtain the vaccinations and screening recommended for colleges and universities by the CDPH for those diseases that can be passed on to others by respiratory transmission. An updated list of immunization and screening requirements is available on the [Student Health Center website](#). Immunizations and screening requirements, recommendations, and immunization schedules are also available on the [Office of the Chancellor's Health Services website](#).

Immunization and Screening Verification

All incoming students must upload their immunization and screening documentation via the University's approved [secure interface program](#) prior to their first term of enrollment. Detailed instructions are available on the [Student Health Center website](#). Document review and verification are performed by the University's approved compliance services partner. Students will receive a confirmation email within 7-14 business days notifying them if the immunization requirement has been met. Non-compliant submissions will require additional time to process.



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Page 3 of 4

Policy on Student Immunizations

Additional Authorized Discretionary Requirements/Special Populations

A CSU campus and/or campus-sponsored program whose participants may have increased exposure risk or programs involving international travel participants (to or from the United States) are authorized to require documentation of recommended immunizations in accordance with CDPH guidelines.

An updated list of additional required immunization and screening is available on the [Student Health Center website](#).

In the event of a local or campus-based outbreak of a vaccine-preventable disease, the local public health department and/or the CDPH is authorized to require immunizations beyond those currently required by the CSU. CSUCI will consult with the appropriate public health authority in case of an outbreak.

Academic Program and Fieldwork or Clinical Placement Requirements

All students enrolled in health care fields of study or teacher education programs are required to provide documentation regarding the completion of immunizations and health screenings as established by the state licensing agencies or clinical placement sites or fieldwork sites. Students should contact the academic program for the specific required immunizations, health screenings (e.g., TB screening and physical examination) and any other fieldwork or clinical placement requirements.

Access to Vaccines/Testing

Students are strongly encouraged to complete all necessary vaccinations and/or testing prior to arriving on campus and to submit their documentation in advance so they do not experience a delay in registration, especially since the campus is unable to provide vaccination or testing services on-site at this time. A complete list of how to obtain required and recommended immunizations and health screenings through private health care providers and local health departments is available on the [Student Health Center website](#).

Immunization Hold

Non-compliant students will have an immunization hold placed on their account, which will prevent class registration for their second term.



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Page 4 of 4

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Exemptions to Receiving Required Immunizations

The only accepted exemptions to University's immunization requirements are based on medical considerations. Students with a medical condition that prevents them from being safely vaccinated may apply for a medical exemption by having a licensed, treating medical provider [specifically a physician (MD or DO), nurse practitioner (NP), or physician assistant (PA)] complete a Medical Exemption Request Form. Students must then submit the completed form via the University's approved [secure interface program](#).

EXHIBIT(S):

N/A