



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS ADMINISTRATIVE POLICY MANUAL

Student Affairs

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President

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Policy on Commencement Participation

PURPOSE:

To establish the population of students who may participate in Commencement exercises.

BACKGROUND:

N/A

POLICY:

Accountability:

University Registrar; Vice President for Student Affairs; Provost and Vice President for Academic Affairs

Applicability:

Bachelor's and Master's degree candidates and graduates, and students who have completed teaching credential requirements.

Definition(s):

Commencement – The official University ceremony held in May of each year to recognize the achievements of graduates, degree candidates and teaching credential recipients

Graduation – The process of verifying completion of degree requirements and conferring the degree.

Published Deadline – Deadline to apply for graduation as published in the Schedule of Classes and on www.csuci.edu

Text:

Commencement is held annually at the end of the spring semester. Students who have completed degree or credential requirements the previous summer or fall terms are eligible to participate in the ceremony along with those who plan to complete their work in the spring or subsequent summer ending August 31, and have filed an Application for Degree and Diploma. Names of graduates and degree candidates who have applied for graduation by the published deadline will be published in the Commencement Program. Students who do not wish to have their names published in the Commencement Program may opt out by filing a Request to Withhold Directory Information form with the Records and Registration office.