



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS POLICY MANUAL

Academic Affairs

Approved By: Richard Yao
President

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Policy on Admission Application Deferral

PURPOSE:

The California State University (CSU) application for admission and application fee (or waiver) are required from each applicant for a specific term. Cal State Channel Islands offers a process to postpone enrollment in extenuating circumstances.

BACKGROUND:

Title 5, 41800.1 (2)(b)(c) Application Fees; CSU Application Instructions (page 1); CSU Admissions Handbook, (page 5).

POLICY:

Accountability:

Director of Admissions & Recruitment

Applicability:

Any applicant who finds it necessary to move their application for admission forward to the next term for which applications are accepted.

Definition(s):

Deferral – To move the application for admission from the original term of application to the next subsequent term for which applications are accepted.

Policy Text:

Normally, an application for admission is only valid for the term for which it was originally submitted. However, in cases of documented hardship, applicants may request to defer their admission to the next available semester for which applications are accepted. Requests for deferral may be considered under the following circumstances:

- Medical condition(s) and/or treatment(s) that prevent the applicant from enrolling and successfully participating in the upcoming semester.
- United States Armed forces active military orders that affect an applicant's ability to enroll in the originally intended term.
- Extraordinary circumstance not otherwise specified that prevent timely enrollment.

To request a deferral, the applicant must submit a written request to the Director of Admissions & Recruitment prior to the first day of the semester for which they originally applied. Approval of deferral requests is at the sole discretion of the Director of Admissions & Recruitment and will be based on the applicant's best interests and the availability of resources to support successful onboarding. If an applicant is unable to enroll in the deferred term, they will be required to reapply for admission.

EXHIBIT(S): N/A