



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS POLICY MANUAL

Academic Affairs
Approved By: Erika D. Beck
President

Policy Number: AA.12.008
Effective Date: 08.30.19
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Policy on Application Roll-Over

PURPOSE:

The CSU application for admission and application fee (or waiver) are required from each applicant for a specific term. CSU Channel Islands offers a process to postpone enrollment in certain circumstances.

BACKGROUND:

Title 5, 41800.1 Application Fees;

POLICY:

Accountability:

Admissions & Recruitment Office

Applicability:

Any applicant who finds it necessary to move his/her application for admission forward to the next term for which applications are accepted.

Definition(s):

Roll-Over: To move the application for admission from the original term of application to the next subsequent term for which applications are accepted.

Policy Text:

Normally, an application for admission is applicable only to the term of original application. In cases of documented hardship, the applicant may request in writing that his/her application be rolled over to the next semester for which applications are accepted. Such a request must be submitted to the Admissions & Recruitment Office no later than the census date of the semester for which the applicant originally applied. Approval is granted at the discretion of the Admissions & Recruitment Office. Approval is only for the admission application and application fee and does not include enrollment or orientation.

EXHIBIT(S):

N/A