

# Artwork, Antiquities and Artifacts Proposal and Acquisition/Acceptance Form

Donor's Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ (Cell)

Contact Person *(if different from above)*: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

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Dimensions and Medium of Work: \_\_\_\_\_

Title of Work: \_\_\_\_\_

Name of Artist: \_\_\_\_\_

*(Please include the following contact information for the artist if applicable):*

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ (Cell)

Contact Person *(if different from above)*: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

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Fair Market Value: \_\_\_\_\_

*(attach appraisal from qualified appraiser if valued over \$5,000)*

Why do you feel this work would be a significant addition to the collection of CSUCI?

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## **Artwork, Antiquities and Artifacts Proposal and Acquisition/Acceptance Form**

What text would you like on the accompanying plaque?  
*(Please see the Campus Master Plan for guidelines.)*

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Is the item currently insured? \_\_\_\_\_ If so, please provide proof of insurance.

Do you possess a title or documentation of ownership? \_\_\_\_\_ If so, please attach a copy.

Are there any copyrights, patents, or trademarks associated with the item?

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What special care, maintenance, storage, and/or installation will be required?

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Please attach the following items:

- Short biography of the artist
- Photos and renderings of the artwork
- List of awards and recognition received by the artist
- List of collections associated with the artist's work
- Statement from the artist regarding the "intent of creation" of the work  
*(if applicable)*

For further information, please refer to CSUCI's Policy on Acquisition/Acceptance of Artwork, Antiquities, and Artifacts (<http://policy.csuci.edu/>).

## **Artwork, Antiquities and Artifacts Proposal and Acquisition/Acceptance Form**

I (we) wish to transfer said property as a gift to California State University Channel Islands Foundation for the benefit of the development of the University and students, faculty, and other individuals served by the campus:

I (we) donate these materials unconditionally, and irrevocably assign, transfer, and give any and all rights, title, and interest which I (we) now have or may possess in the future in and to the above described property, to California State University Channel Islands Foundation.

I (we) understand that this gift may be used only for purposes consistent with the policies of the Trustees of the California State University.

Signature of Donor: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

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***FOR UNIVERSITY USE ONLY***

\_\_\_\_\_  
Signature of CAC Chair Date

Print name and title: \_\_\_\_\_

Accepted on behalf of the CSUCI Foundation by:

\_\_\_\_\_  
Signature of Director of Foundation Operations Date

This transaction has been approved by:

\_\_\_\_\_  
Signature of President Date